
NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Dr. Jason Brown and Dr. Marla Gebaide, Centreville Chiropractic Center, is required, by law, to maintain the privacy and confidentiality of your protected health information and to provide our patients with notice of our legal duties and privacy practices with respect to your protected health information.

Disclosure of Your Health Care Information (We may disclose the following...)

Treatment: Your health care information to other healthcare professionals for the purpose of treatment, payment or healthcare operations. Our filing area is monitored by staff or is locked, and is separate from the treatment rooms.

Emergencies: Health information to notify or assist in notifying a family member, or another person responsible for your care about your medical condition or in the event of emergency or your death.

Public Health: As required by law, health information to public health authorities for purposes related to: preventing or controlling disease, injury or disability, reporting child abuse or neglect, reporting domestic violence, reporting to the Food and Drug Administration problems with products and reactions to medications, and reporting disease or infectious exposure.

Judicial and Administrative Proceedings: Your health information in the course of any administrative or judicial proceeding.

Law Enforcement: Your health information to law enforcement officials for purposes such as identifying or locating a suspect, fugitive, material witness or missing person, complying with a court order or subpoena, and other law enforcement purposes.

Deceased Persons: Your health information to coroners or medical examiners.

Research: your health information to researchers conducting research that has been approved by an Institutional Review Board.

Public Safety: Your health information to appropriate persons in order to prevent or lessen a serious and imminent threat to the health or safety of a particular person or to the general public.

Specialized Government Agencies: Health information for the military, national security, prisoner and government benefit purposes.

Marketing: We may contact you for marketing purposes or fundraising purposes.

Change of Ownership: In the event that Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center, is sold or merged with another organization, your health information/record will become the property of the new owner.

Your Health Information Rights:

- ! You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised, however, that Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center, is not required to agree to the restriction that you requested.
- ! You have the right to have your health information received or communicated through an alternative method when sent to an alternative location other than the usual method of communication or delivery, upon your request.
- ! You have the right to inspect and copy health information.
- ! You have the right to request that Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center, amend your protected health information. Please be advised however, that Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center, is not required to amend your protected health information. If your request to amend your health information is denied, you will be provided with an explanation of our denial reason(s) and information about how you can't disagree with the denial.
- ! You have a right to receive an accounting of disclosures of your protected health information made by Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center. You have the right to a paper copy of this Notice of Privacy Practices at any time upon request.

Changes to this Notice of Privacy Practices: Dr Jason Brown and Dr. Marla Gebaide, Centreville Chiropractic Center, reserves the right to amend this Notice of Privacy Practice at any time in the future, and will make the new provisions effective for all information that it maintains. Until such amendment is made, Dr. Brown D.C. and Dr. Gebaide D.C., Centreville Chiropractic Center, is required by law to comply with this Notice.

Complaints/ Inquiries: About your Privacy Rights or how Dr. Jason Brown and Dr. Marla Gebaide, Centreville Chiropractic Center, has handled your health information should be directed to Dr. Jason Brown and Dr. Marla Gebaide by calling this office at (703) 266-0505. If you are not satisfied with the manner in which this office handles your complaint, you may submit a formal complaint to:

DHHS, Office of Civil Rights, 200 Independence Avenue SW, Room 509F HHH Building, Washington, DC 20201

This notice is effective as of the date signed below. I have read the Privacy Notice and understand my rights contained in the notice.

By way of my signature, I provide Dr. Jason Brown and Dr. Marla Gebaide, Centreville Chiropractic Center, with my authorization and consent to use and disclose my protected health care information for the purpose of treatment, payment and health care operations as described in the Privacy Notice.

Patient's Name (print) _____

Patient's Signature _____ Date _____

Authorized Facility Signature _____ Date _____